

POSITION AVAILABLE

TITLE:

Relief Teacher Aide
Rainbow Preschool

MAIN FUNCTION:

The Teacher Aide assists in the planning and implementation of classroom activities for young children.

- Assists in planning and participates in classroom activities scheduled as directed by an assigned teacher and/or therapist.
- Assists teachers and therapists with the maintenance of logs and records, as well as filing and copying.
- Provides teachers and therapists with information regarding children's progress.
- Meets school buses upon arrival and dismissal; assists children with coats and hats upon their arrival and dismissal.
- Assists in the feeding, diapering and toileting of children.
- Assists in the maintenance and cleanliness of the classroom as well as the kitchen and food pantry.

QUALIFICATIONS:

A knowledge of classroom activities directed at early childhood education is helpful. Prior performance of teacher aide or assistant duties in an early childhood education setting is preferable. Ability to deal with people at all organizational levels, and especially young children; and good administrative, planning, organizational and oral and written communications skills are required. Works well independently, as well as in a team atmosphere.

SALARY:

\$9.70 per hour

POSITION AVAILABLE: Immediately

RESUME TO:

Arc of Genesee Orleans
64 Walnut Street
Batavia, NY 14020
dworthington@geneseearc.org

EQUAL OPPORTUNITY EMPLOYER